CHECK LIST

Name of Work :"Consultancy services for Project Management including Supervision and Quality Control for Various works in ward no.17(2 works)"."

Job code : 017-20-000003 **Estimate Cost : 300.00Lakhs** **P-3158**

Sl.No	1. Upto work order Shall having following	Remarks
1	Original Job code	Uploaded
2	Name of work should tally in all documents as per original job Code	— " —
3	Approved estiamte with AS/TS seal & memo sheet	—
4	Sketch should be same in both estimate and MB	—
5	Approved DTS Copy along with (KW-1/KW-2/KW-3/KW-4)	—
6	Tender Notification peper Advertisement	—
7	Online tender approval copy	—
8	Agreement copy with E-Paper & Agreement date & Number	Uploaded
9	Schedule-B	— " —
10	Work order	— " —
	II. Measurement book Shall have following	
1	Name of the work/Job code/ agreement & Work order No/Estimate amount/administractive & Technical Sanction details	Uploaded
2	Date of Pre-measurement/measurement (RA/Final etc., as the case may be but the dates area not before work order)	—
3	Item wise measurement (as per standard recording requirements)	—
4	Check measurement with dates by the concerned AEE/EE as per codal requirement	—
5	Completion Certificate as the case may be as per power delegation	—
6	In case of final bills/claims, the agency shall accept in writing as per codal procedure	—
7	Divisional accounts officials shall check and verify the arithmetical calculation & all required verification as per A Code	Done
8	Stautory deductions as per prevalling norms code	— " —
	III. In case of deviation of the quantities-work slip/EIRL during execution	
1	Approval of work slip form competent authority as per power delegation	—
2	Approval of EIRL from Competent authority as per power delegation	—

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SL. No	IV.Depending on the Quantities, Variations and amount modified/revised estimate with administrative approval and Technical sanction details	Ramarks
1	Geo tag photos (before/during/after)	–
2	Approved online road history	–
3	Penalty in case of delay in completion of works	–
4	EOT (Extension of time)-Accorded if any as per norms	–
5	Price Adjustment bill (if the clause included in the tender but as per the GO orders)	–
6	Quality assurance test report as per MORT & H or toher relevant standards. (No. of test reports/results should be on par with the frequency as stipulated in MORT & H or other relevant standards)	–
7	Certificate regarding enquiry in Lokayutha/CID/ACB/TVCC/in any agency/Institution	uploaded
8	Certificate regarding duplication of Works/Work is not under DLP/as not proposed in any other work or budget head	–"–
9	Mobilization advance as per tender documents and GO	–
10	Approval for change of place & change of work as per the power delegation	–
11	Approval of DPR/PMC as per KTPP act (28-E)	uploaded
12	Accounts certificate stating no audit objection and pre-audit certificate stating the bill is as per financial code	–"–
13	In case of enquiry /financial discrepancy order from competent authority before uploading the bill	–"–

Account Superintendent
RR Nagar Division

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